

St. Joseph/St. Robert School

FACTS Tuition Management

Beginning with the 2019-2020 school year, St. Joseph/St. Robert School will partner with FACTS for its tuition management needs. FACTS will bill, collect and manage families' tuition accounts. **Tuition payments will no longer be collected at the school.**

FACTS offers:

- several payment options including automatic direct debit from bank account, credit cards payments, or payment by check mailed to FACTS;
- 24/7 access to your family's tuition account, including up-to-date balances, payments processed, and scrip credits applied
- a dedicated account management team - parents can call and speak to a customer service representative who is familiar with our school's account;
- simple on-line enrollment;
- single sign-on for FACTS Tuition and FACTS Aid (to apply for BLOCS funding);
- single sign-on if family has a student at another school that uses FACTS (such as Archbishop Wood)

Payment Plans & Administrative Fees

- Monthly – July through April; \$42 administrative fee charged upon enrollment
 - For this first year with FACTS, the school will pay half of the fee
- Semi – July and January; \$10 administrative fee charged upon enrollment
- Pay in full by July 1st; no administrative fee

Methods of Payment

- direct debit from bank account (strongly recommended as BEST PRACTICE)
- automatic charge to credit card
- on-line payments, including through the mobile app, and phone payments
- checks mailed to its lockbox

Due Dates

Families can choose the payment day – either the 1st or 10th of the month.

Enrolling in FACTS

All families are asked to enroll in FACTS on-line. The school will notify families when the FACTS enrollment link is available on the school website.

All questions on the school's transition to FACTS Tuition Management, should be directed to Dorothy Aschenbrenner, Bookkeeper, in the school office or at daschenbrenner@stjstr.org