***St. Joseph/St. Robert School***

**Tuition Policies**

**2020-2021**

**Tuition Payment Policies**

1. St. Joseph/St Robert School (SJR) uses FACTS for its tuition management needs. FACTS invoices, collects and processes tuition payments from families. ***See separate memo on FACTS*** including information regarding enrollment and payment plans.
2. In order for a student to enter school in September, ALL prior year financial obligations must be paid in full. This includes tuition, CARES and other school fees.
3. In order for a student to return to school after Christmas break, tuition payments must be up to date or families must have made previous arrangements with the business office.
4. End of year report cards and/or graduation activities will be withheld if tuition is not paid in full at that time.
5. The pastor may grant exception to families regarding these policies if the family is experiencing financial hardship, and they have spoken with the pastor.

**Application Fee**

There is a non-refundable application fee of $150 per student. For returning families, this **fee is reduced to $75** per student if all required forms are submitted by **January 31, 2020.** If the application is submitted after March 20th, the fee increases to $175 per student for returning families. For new families the application fee is set at $150 per student.

**Multi-student Discount**

For families with two or more students enrolled in grades 1-8, a tuition discount is applied as follows: Two students – 5% of total tuition

 Three students – 25% of total tuition

 Four or more – 35% of total tuition

**Early Childhood Program**

SJR recognizes and appreciates our families’ commitment to their children’s Catholic education. Accordingly, any current family that has a child in grades 1-8 and enrolls a student in our Early Childhood program will receive a $1,000 tuition discount for the 2020-2021 school year. This discount applies to both Pre-K and Kindergarten tuition.

In addition, we offer new families in our Early Childhood program the opportunity to earn up to $2,500 in future tuition credits. If a new family in Kindergarten enrolls the following year in first grade, they receive a $750 tuition discount in first grade and a $750 discount in second grade. If a new family in Pre-k continues in our school through first grade, they receive a $1,250 tuition discount that year and a $1,250 discount in second grade for a total of $2,500 in tuition credits.

**Non-parishioner Tuition**

Tuition payments by families cover only a portion of the cost to educate a child at St. Joseph/St. Robert School. St. Joseph and St. Robert parishes provides significant funds to operate the school. Regular Sunday contributions by our parishioners assist in paying the expenditures related to the school. Accordingly, SJR has implemented the following tuition policies for non-parishioner families with students in grades 1-8:

1. Non-Catholics families are charged the actual cost to educate a student of $6,100.
2. Families from St Cyril Parish will receive the “in-parish” tuition rate.
3. Families from St John Bosco and Our Lady of Guadalupe will receive the “in-parish” tuition rate. The business office of SJR will coordinate with those parishes regarding tuition subsidies.
4. Families from other local Catholic parishes with parish schools will be charged the non-Catholic rate of $6,100 unless they receive a letter of permission from their pastor and he agrees to subsidize tuition at SJR.

All non-parishioner families in our Pre-k and Kindergarten classes are charged a $200 premium compared to the parishioner tuition rate.

**Parishioner Church Contribution**

As noted above, St. Joseph and St Robert parishes provides significant funds to operate St. Joseph/St. Robert School. Regular Sunday contributions by our parishioners assist in paying the expenditures related to the school. Accordingly, **school families that are registered parishioners are asked to contribute to the parish a minimum of $520 annually.**

The church contribution must be paid separately from tuition, preferably on a weekly basis using the contribution envelopes.

**Referral Program (New in 2020-2021)**

A current family that refers a new family with children in grades 1st through 8th has the opportunity to receive a $500 tuition discount. The reduction in tuition will be reflected in the referring family’s tuition bill at the end of the current school year’s payment plan, contingent on the new student remaining in school during that timeframe. The new family will be required to list the referring family on the student application for admission. The discount is based on a new *family* enrolling at SJR and is not dependent on the number of students that the new family enrolls.

**Financial Assistance**

St. Joseph/St. Robert School strives to ensure that all families that desire a Catholic education are not held back by their own financial resources.  St. Joseph/St. Robert families are blessed to have several opportunities available to them to make Catholic education affordable:

1. Funding from BLOCS/EITC – provides tuition assistance to qualified families from the generosity of individuals and businesses who contribute to the program and receive a state tax benefit from their donations. BLOCS utilizes the FACTS Grant and Aid program to determine eligibility of families for scholarships.
2. Sponsor a Student Program – tuition assistance is awarded from funds that parishioners and other individuals have donated to the school and/or church. To apply for this program, families are asked to complete a “financial disclosures form,” which is found on the school website.
3. Commitment to Catholic Education Grant – new families in our Early Childhood program have the opportunity to earn up to $2,500 in future tuition credits.
4. Transfer Grants – new students that transfer from non-Catholic schools are eligible to receive up to $1,500 in tuition credits.

More information on these programs can be found on the school website or by contacting Dorothy Aschenbrenner in the school office.

**Tuition Refund Policy**

When a family gives written notification (email is acceptable) of a student withdrawal to the school office, a tuition refund will be processed by the business office. The refund will: 1) relate to past payments remitted by the family for the current school year; 2) be calculated on the number of months that the student attended school; 3) include all fees and discounts, except for the **annual application fee, which is non-refundable;** and 4) **exclude one month’s worth of tuition.**

If a student is expelled, no tuition will be refunded.