



ST. JOSEPH/ST. ROBERT SCHOOL

FOCUSED ON FAITH AND LEARNING

August 1, 2021

Dear Parents/Guardians,

St. Joseph/St. Robert School offers a CARES (Children Are Receiving Extended Services) Program, which offers before and after school care for all children enrolled at St. Joseph/St. Robert School.

Our CARES program is self-supporting. We offer reasonable fees, with discounts for families with more than one child. We have both full-time and part-time experienced staff who engage with your children in an environment where respect and patience with others is encouraged and expected.

CARES is open from 7:00-7:45 a.m. and 3:00-6:00 p.m. on days that school is in session. We offer services on certain half-days as well. We will strive to help meet the needs of your family. You have the choice to register for specific days and times, and will be billed accordingly. At this time, we are not offering any "drop-in" options. We require all families who are using CARES to register at the beginning of the school or as soon as it is determined that your child needs to utilize the CARES program.

New for the '21-22 school year, all billing will be done through your established FACTS accounts. Charges for CARES services will be assessed in FACTS the month after the services were provided. We are not accepting payments at school. All payments must be made through FACTS. This billing is SEPARATE from the tuition bills that are generated through FACTS.

If you are interested in enrolling your child or children in CARES, please complete the registration form and return it with the one-time family fee of \$35.00. All checks for registration should be payable to St. Joseph/ St. Robert School and sent to school. Registration is not done through FACTS.

If you have any questions on CARES or the fees or billing, please contact our Business Manager, Mrs. Aschenbrenner or our Principal, Mr. D'Andrea.

Please see the attached fee schedule for the 2021-2022 school year.



SJR CARES FEE SCHEDULE 2021-2022

Before-school CARES 7:00 – 7:45 A.M. \$7.00 a day for first child
\$5.00 a day for second/third child

After-school CARES 3:00 – 6:00 P.M. \$15.00 a day for first child
\$ 12.00 a day for second/third child

Late fee - \$1.00 for every minute after 6:00 PM

After-school CARES 3:00 - 4:30 P.M. \$10.00 per day for first child
\$8.00 per day for second/third child

Half Days (availability will be announced)

12:00 – 6:00 \$30.00 per day for one child
\$50.00 per family (2 or more children)

12:00—3:00 \$20.00 per day for one child
\$30.00 per day (2 or more children)

****BILLING AND PAYMENTS WILL BE THROUGH FACTS. NO PAYMENTS ACCEPTED AT SCHOOL.**



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CARES is only offered on days school is in session and will be offered on early dismissal days if there are enough children registered.

Registrations are accepted throughout the year. You may send your registration into school, drop it off at the office during business hours, or mail it. Please include a check made out to the school for the \$35 registration fee.

If you have questions about SJR CARES, please do not hesitate to contact us. We look forward to a fun, productive and safe year with our CARES program!

Yours truly,

Mr. D'Andrea

Mrs. Aschenbrenner

SJR CARES Registration/Emergency Form

Family Name: _____

Number of Children for CARES: _____

Please check the days care is requested:

Mornings: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

Afternoons:

_____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday

Approximate pick up time from Afternoon CARES: _____

Student Information

Child's Name _____ Grade _____

Special Medical Information: _____

Child's Name _____ Grade _____

Special Medical Information: _____

Child's Name _____ Grade _____

Special Medical Information: _____

Parent/Guardian Information

Mother: _____

Father _____

Place of Employment: _____

Place of Employment: _____

Cell Phone _____

Cell Phone _____

Work Phone _____

Work Phone _____

E-mail _____

E-mail _____

Emergency Contacts

Name: _____ Relationship _____ Phone: _____

Name: _____ Relationship _____ Phone: _____

Authorization for Pick-Up

In addition to the above named, the following adults may pick up my child(ren) from the CARES program:

Name: _____ Relationship _____ Phone: _____

Name: _____ Relationship _____ Phone: _____

I agree to abide by the policies and guidelines of SJR School CARES program and any additional regulations. I know there may be a late fee charged if I am late picking up my child/dren. I know I could be charged a Delinquent Payment Fee of \$10.00 for late payments.

Signature of parent or guardian _____ Date: _____

\$35.00 Registration Fee Date Paid: _____ Check #: _____ Received by: _____